



2011 Annual Leadership and Clinical Conference

Request for Presentation Proposals

Preconference on February 23, 2011

Full Conference on February 24-25, 2011

Physician's Symposium February 26, 2011

**University of Georgia Center for Continuing Education
Conference Center and Hotel**

“Plays Well With Others: Promoting Excellence Through Collaboration”

Deadline for submission is

August 31st, 2010

Proposals may be submitted:

Via email to jennifer@ghpco.org or Via fax to 678-623-0175

Via mail to:

GHPCO

5 Concourse Parkway, NE

Ste 3000

Atlanta, GA 30328



REQUEST FOR PRESENTATION PROPOSALS



The University of Georgia

CENTER FOR CONTINUING EDUCATION

CONFERENCE CENTER & HOTEL

Improving Lives Through Learning

THE GEORGIA HOSPICE AND PALLIATIVE CARE ORGANIZATION

Proudly Presents

The 2011 Annual Conference

February 23-26, 2011

“Plays Well With Others:

Promoting Excellence Through Collaboration”

Each year, GHPCO strives to create an annual educational conference focused on leadership and clinical topics from a variety of local, regional and national experts in many different fields. This year's theme, **“Plays Well With Others: Promoting Excellence Through Collaboration”** is intended to highlight the increased attention paid to collaborative patient care across a continuum. Hospice and palliative care are companion services in the health care industry and we must work together to achieve the highest quality of care and service delivery for all patients who seek our shelter. We must also work with other types of services, providers and support systems as our population ages. Finding success in collaboration helps us all!

Suggested topics may include any of the following – we welcome your own as well!

- Care of the Caregiver
- Quality Outcomes (collaborative!)
- Performance Improvement
- Collaborative Development and Outreach
- Community Education Programs
- Developing the Workforce
- Growing Your Team
- Leading through Change
- Managing Change in the Workforce
- Collaborative Clinical Programs
- Length of Stay, Access, Admissions
- Referral Source Development
- Use of Technology to Improve Care
- Alternative/Complementary Therapies
- Collaborative/Innovative Clinical Approaches
- Pain/Symptom Management
- Wound management
- Clinical Pathways development
- Documentation Practices
- Innovations in Psychosocial, Spiritual or Grief leadership
- Customer Service
- Legislative, Regulatory or Advocacy education
- Volunteer topics including recruiting and retaining volunteers

THE GEORGIA HOSPICE AND PALLIATIVE CARE ORGANIZATION

Presentation Proposal Application Form

Send all materials as listed to the address below **NOT LATER THAN 5pm on August 31st, 2010.**

- 🍎 This completed application form (**please print legibly**)
- 🍎 Complete the following sentence by listing the learning objectives for your presentation:
 - “At the completion of this session, participants will be able to...”
- 🍎 A one-page summary of your presentation, including an abstract, content outline, time allocation and teaching methodologies to be employed.
- 🍎 A *brief* narrative Biography for **EACH** presenter
- 🍎 Presenter’s resume, any co-presenters’ resumes as well

Please call Jennifer for any questions or assistance in completing your application: 404-323-9397

Title of Presentation: _____

Faculty Information:

Primary Presenter: _____ Degree: _____

Organization: _____ Position: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Co-Presenter (If Applicable) _____

Description of Presentation, 25 words or less (for conference brochure):

Intended Audience: _____

Level of instruction: _____ Basic _____ Intermediate _____ Advanced

Send completed packets to:
GHPCO
5 Concourse Parkway, Ste 3000
Atlanta, GA 30328
Fax: 678-623-0175 or via email to jennifer@ghpco.org

CALL FOR PRESENTATION PROPOSALS

How to apply:

Submit all requested items by the deadline of **August 31st, 2010** as instructed on the application form.

The Evaluation Process:

All completed application packets will be considered using the following criteria:

- 🍎 Is the concurrent session or workshop presentation topic relevant to the conference theme?
- 🍎 Is the time well allocated and organized to provide opportunities for feedback and interaction?
- 🍎 Does the presenter have appropriate experience and/or knowledge of the presentation topic?
- 🍎 Are the learning objectives measurable and achievable?
- 🍎 Will there be significant interest in the presentation topic?

Once reviewed and evaluated, proposals that receive the highest rankings are incorporated into a draft program. This draft is then reviewed and modified to meet program design requirements and assessed needs of the participants. The finalization process is stringent and time-consuming; therefore GHPCO appreciates your patience during this process. **Notifications will be sent to all persons submitting proposals by October 31st, 2010.**

Specifics:

- 🍎 All presentations should be 1 hour and 15 minutes (75 minutes) in length, ***please allow time in your presentation for questions and answers.***
- 🍎 Each breakout room is equipped with all A/V needs **EXCEPT a laptop computer, please bring your own** or arrange with a GHPCO Education Committee member to have one available.
- 🍎 Notifications will be sent to the primary presenter ONLY. It is the responsibility of the primary presenter to alert any co-presenters of the status of their presentation proposal when notified.
- 🍎 Presenters will receive complimentary conference registration. No other expenses will be provided.